

# APPLICATION FORM



### PLEASE READ THE ATTACHED INFORMATION SHEET BEFORE PROCEEDING.

 $\label{thm:completed} Applications \ may \ be \ completed \ in either \ English, Spanish, or \ French, or \\ in the \ language \ of \ any \ country \ where \ INTBAU \ has \ a \ Chapter.$ 

| Your contact details:   | FIRST NAMES:   |
|---|--|
|   | LAST NAME:   |
|   | ADDRESS:   |
|   | POSTCODE/ZIPCODE: TELEPHONE:   |
|   | EMAIL:   |
|   | WEBSITE:   |
| Names of the two referees who will submit emails of recommendation:                           | FIRST REFEREE:   |
|   | If your referees are not INTBAU Professional members or members of the INTBAU  College of Chapters, please submit a brief Curriculum Vitae for each referee. |
| What is the nature of your involvement in traditional building, architecture and/or urbanism? | ACADEMIC BRIEF DESCRIPTION OF YOUR INVOLVEMENT:  PROFESSIONAL ARTISTIC PRACTICAL PRACTICAL   |
| (tick as many as apply)   | OTHER  |
|   |  |

Please include the following information with your application:

YOUR CURRICULUM VITAE - UP TO TWO (2) A4 / LETTER SHEETS;

- ILLUSTRATIONS (EITHER PHOTGRAPHS OR DRAWINGS) OF
  YOUR WORK UP TO TEN (10); AND
- FULL DETAILS OF ALL WORK EXECUTED AND COMPLETED IN
  YOUR FIELD OF ACTIVITY OVER THE LAST FIVE YEARS UP TO
  THREE (3) A4 / LETTER SHEETS.

**Y Y Y** 

Please use the following checklist to be sure you have included everything you need for us to process your application:

- REFERENCES FROM AT LEAST TWO
   INTBAU PROFESSIONAL MEMBERS OR
   MEMBERS OF THE INTBAU COLLEGE OF
   CHAPTERS, OR RESPECTED MEMBERS OF
   YOUR FIELD OF ACTIVITY SYMPATHETIC
   TO THE OBJECTIVES OF INTBAU.
- YOUR CURRICULUM VITAE.
- THE APPLICATION FEE OF £50
   (PAYABLE ON INTBAU'S SHOP AT WWW.
   INTBAU.ORG).

- ILLUSTRATIONS OF YOUR WORK.
- FULL DETAILS OF WORK EXECUTED AND
  COMPLETED IN YOUR FIELD OF ACTIVITY
  OVER A MINIMUM PERIOD OF FIVE YEARS
  INCLUDING LOCATIONS OF EXECUTED
  WORK, WHERE APPROPRIATE, TO ALLOW
  FOR POSSIBLE VISITS BY AN ENTRY
  COMMITTEE MEMBER OR ANOTHER
  REFEREE.

| SIGNED:   |  |
|-----------|--|
|           |  |
|           |  |
| DATE: / / |  |

# INTBAU PROFESSIONAL MEMBERSHIP INFORMATION SHEET



#### **MEMBERSHIP**

INTBAU Professional members will be limited to practitioners of the highest standard in the academic, professional, artistic, trade, craft and practical activities concerned with building, architecture and urbanism that support the objectives of INTBAU. Membership will be by election following an examination of work by the International Entry Committee. A portfolio of executed work of a period of at least five years will be required for examination.

#### **APPLICATION**

Application for the ICTP will be by recommendation from other INTBAU Professional members, the INTBAU College of Chapters, or by special invitation. All applications must be accompanied by:

- a full Curriculum Vitae in either English, Spanish, or French, or in the language of any country where INTBAU has a Chapter (please visit www.intbau.org for details);
- full details (see over) of work executed and completed in the applicant's field of activity over a minimum period of five years;
- references from at least two INTBAU Professional members the INTBAU College of Chapters, or respected members of the applicant's field of activity sympathetic to the objectives of INTBAU; and
- the location of executed work, where appropriate, to allow for possible visits by a member of the Entry Committee or another referee.

 $\label{lem:applicants} Applicants are encouraged in the first instance to contact the $$INTBAU$ Central Office to discuss their application.$ 

Applicants should note that it is in their interest to provide adequate information. A non-returnable fee of £50 must be paid for the application to be complete.

#### **EXAMINATION OF APPLICATIONS**

Applications are accepted throughout the year. Applicants may be contacted for clarification of details by a scrutineer. Applicants will be notified of the decision of the examining committee within a few weeks of the application being received. The examination process will be audited. The decision of the examining committee will be final.

#### BENEFITS OF MEMBERSHIP

- An individual website page including the member's biography,
   and an outline and images of their work.
- · Recommendation of their work to potential developers.
- Wide dissemination of the list of members.
- · Association with peak international traditional practitioners.
- Reduced price at INTBAU events.

Additional benefits are listed online at www.intbau.org

### **TERMINATION OF MEMBERSHIP**

 $INTBAU\ Professional\ membership\ can\ be\ concluded\ by:$ 

- the member's request, or
- the member's failure to pay the membership fee, or
- the member acting in a manner contrary to the spirit of the
   Charter or in a manner whereby their continued membership
   could bring INTBAU into disrepute. In such cases the
   International Entry Committee will request a full explanation
   and an examination of the case will be made.

The outcome of this examination will determine whether the International Entry Committee recommends to the Chair of the Board that the member be struck off from membership whereupon all rights and privileges will be terminated.

FEES Elected members will pay an annual fee of £300.